



October 20, 2010

Meeting Minutes

Approved

In Attendance: Hal Harper, Chairman, Anthony Tabasso, Member, Don Carlson, Member, Lou Schack, Member, Matt Brown, Authority Engineer/Administrator, Paul Ruffini, ARRO Consulting, Inc.

Call to Order

H. Harper, Chairman called the meeting to order at 7:32 PM.

Approval of Minutes

D. Carlson moved, seconded by L. Schack to approve the minutes of the September 15, 2010 Authority meeting as submitted. It was so moved.

Approval of Payments

The Authority reviewed the payments for October. After brief comments and questions from the Authority, D. Carlson questioned a payment to one vendor. He then moved to approve the payments for October 2010 with a stipulation regarding the questioned payment that he would investigate the invoice and if it was found to be appropriate he would notify the Authority and a check could then be forwarded. L. Schack seconded and it was so moved. After a review by the Authority of the YTD Revenue and Expense Report and Balance Sheet, D. Carlson moved, seconded by A. Tabasso to accept the reports. It was so moved.

Authority Administration Reports

M. Brown called to the Board's attention the reports from Clean Water, Inc., ARRO Consulting, Inc., and the Authority Administrator relative to the operation and current projects in the wastewater systems. These reports were included within the Authority Board packets. He noted that all systems are generally operating well and within parameters and asked if there were any questions or comments. After a brief discussion of several of the items within the reports, including bid dates for the carbon filtration project and the capital projects noted in the Clean Water, Inc. report, A. Tabasso moved, seconded by L. Schack to accept the aforementioned reports for the month of September. It was so moved.

M. Brown reviewed the approval letter from PADEP for installing an equalization basin at the Eaglepointe WWTF. He said the Authority had been looking for this approval for almost a year. He briefly reviewed the background of the project and the need for it. M. Brown noted this project was included as part of the Authority's approved Capital Budget for 2010. After several questions from the members, D. Carlson moved, seconded by A. Tabasso to authorize the bid process for the construction of a new equalization basin at the Eaglepointe WWTF. It was so moved.

D. Carlson noted a new restaurant was coming to the village area in the near future and sewer service would be needed. He also mentioned receipt of a letter from an engineering firm expressing interest in working with the Authority and in a conversation with Karen Wertz that the collection process for the accounts in arrears would begin shortly.

Open Session

No residents were in attendance.

The next meeting date was noted to be November 17, 2010 at 7:30 PM.

Adjournment

There being no further business to be brought before the Authority, H. Harper adjourned the meeting at 8:03 PM.

Respectfully submitted,

G. Matthew Brown, P.E., DEE
Authority Administrator